



Prospectus

57th Annual Art Show

Saturday, October 1 through

Saturday, October 8, 2022

at

Bob E. Hales Center

147 McIver Street, Sanford, NC 27330

TABLE OF CONTENTS

Rules of Participation 3

 Artist Eligibility 3

 Entry Fees..... 3

 Artist Memo of Understanding 3

 Volunteer Assignments 3

 Novice Category 3

 Biographies 4

Exhibition Standards 4

 Originality..... 4

 Exclusions & Suitability 4

 Number of Entries..... 5

 Pricing..... 5

 Exhibition Standards for Two Dimensional (2D) Artwork – Competition 5

 Exhibition Standards for Two Dimensional (2D) Artwork – Sales Gallery & Holiday Art..... 6

 Exhibition Standards for Three Dimensional (3D) Artwork 6

 Exhibition Standards for Note Cards/Journals..... 6

 Exceptions to Exhibition Standards..... 6

 Artist Control Sheets & Labels 7

Art Show Event..... 7

 Judging Criteria 8

 Awards 8

 Art Categories 8

 Holiday Art 9

Artist Information 10

 Artist Check-in..... 10

 Awards Reception 10

 Artist Check-out 10

 Delivery of Paintings 11

 Sales, Commissions & Payment to Artists..... 11

 Disclaimers 11

2022 Art Show Calendar 12

2022 Art Show Contact Information..... **Error! Bookmark not defined.**

2022 Art Show Appendix 13

 2022 Specialty Awards..... 13

 2022 Artist Memorandum of Understanding (MoU)..... 13

 2022 Art Show Registration Worksheets..... 13

Each fall, the Sanford Brush & Palette Club (SBPC) presents its Annual Art Show. The Annual Art Show is a judged event encompassing a variety of visual art mediums geared toward advancing public awareness as well as appreciation for the talents of the SBPC's many gifted artists in the Lee County area.

RULES OF PARTICIPATION

Artist Eligibility

The Show is open to all active, art teacher and lifetime SBPC members. New members must join prior to September 1st and current or returning members must renew prior to February 1st. The SBPC President, subject to Board approval, may make exceptions.

Entry Fees

There is a \$10 non-refundable flat fee for any submission of artwork in the Art Show. Fees are payable in cash or by check or credit card to the SBPC.

Artist Memo of Understanding

Each Artist is requested to sign and submit an Artist Memo of Understanding. This agreement between the Artist and the SBPC is a condition of participation in the Annual Art Show.

Volunteer Assignments

All Artists exhibiting their work in the show should volunteer for at least 10 hours of work; this may be 2 to 5 assignments depending on the time commitment. Feel free to mix and match duties. There are many different volunteer opportunities, and you may choose the assignments that suit you best. If you are unable to work the show, you will need to find a substitute to fulfill this requirement.

If you have an email address, you will receive an invitation which will include a link for volunteering. Review the list of tasks and click "sign up" next to the task you want. Opportunities to sign-up will also be offered at SBPC meetings.

Novice Category

Entering an art show is a wonderful means of gaining validation and recognition. For beginning artists, receiving appreciation from people other than friends and family can be very encouraging. If you are new to the visual arts or to entering an art show competition, the Novice category may be for you.

The decision to enter artwork in the Novice Category is a personal choice governed only by the prior award standing and educational expertise. An Artist may compete in the Novice category if:

- He/she does not have (and is not pursuing) an art-related degree at an accredited school, college or institute of higher learning. Personal interest courses at community colleges or classes, seminars or workshops taught by various artists are acceptable.
- He/she has competed in the Novice category in a prior year but did not receive a place or honorable mention award.

Biographies

Artists' biographies are mandatory for all artists who are participating in the Sales Gallery. The biographies will be featured in the Sales Gallery with the Artist's work. See the 2022 Art Show Contact Information to submit a new or revised biography.

EXHIBITION STANDARDS

At the Art Show, we are proud to display artwork in a wide range of forms and presentation. To ensure the artwork is exhibited in the best way possible, we ask that all Artists read and adhere to the following standards. The Art Show Chair/Co-Chair reserves the right to refuse artworks that do not comply. We appreciate your support.

Originality

All Competition entries must be original in concept and design, produced in the last two years and not previously exhibited in competition at a SBPC Annual Art Show. All Sales Gallery entries must also be original; however, older, and previously exhibited works are acceptable.

Artists are responsible for the legal and ethical integrity of their artwork. Judges may reject an artwork if, in the judges' opinions, the artwork appears to be derived from another's art (including copyrighted or public domain works). All participants warrant that their work will be their own creation and never plagiarize the work of others, nor infringe upon the copyrights of artists or other entities.

Only original fine art may be entered in Competition. True fine art prints are acceptable (i.e., etchings, serigraphs, stone lithographs, and woodcuts, all of which are hand printed one at a time) – provided they are labeled as such and numbered as an edition.

Exclusions & Suitability

Photography, jewelry, electronic art, and furniture is ineligible. Reproductions of the Artist's original work may be displayed and sold only in the Sales Gallery, Note Cards/Journals and Holiday Art.

Artwork is ineligible to be exhibited if:

- It is a reproduction of images under copyright; in magazines, calendars, postcards, or other publications; or in another artist's artwork or photography. Changing the size or medium or altering some parts of the original work does not make it acceptable.
- It is a copy made from a kit or during an instructor's demonstration where the entire class paints or creates the same image or object supplied by the instructor. This does not include artwork that is the original concept and design of an Artist using techniques learned in or because of a workshop or art class.
- It is not the Artist's own artwork or has been altered by an instructor or another in any way. No collaborative work will be accepted.

Artists are asked to use good judgement in choosing subject matter. Finished works should be respectful to and appropriate for all audiences. The Art Show Chair/Co-Chair reserve the right to remove any artwork deemed unsuitable.

Number of Entries

To provide an opportunity for all Artists to be represented and to display a professional appearance, the number of pieces is limited as follows:

- Competition Gallery: Ten (10) pieces.
- Sales Gallery: Twenty (20) pieces except that hanging art will be limited to a maximum of five (5) pieces; the remaining pieces will need to be placed in the bins or display cases (as applicable).
- Note Cards/Journals: Fifteen (15) pieces.
- Holiday Art: Eight (8) pieces.

Artwork sold from the Sales Gallery, Note Card/Journals or Holiday displays may be replaced; the POS system and the Artist Control Sheet in the Control Book at the Front Desk must be updated with the new entries.

Pricing

Artists will need to determine the appropriate sales price for their artwork. These should be in whole dollar amounts. ***There will be no price changes permitted after check-in.***

Exhibition Standards for Two Dimensional (2D) Artwork – Competition

Mediums: Acrylic, Alcohol Ink, Oil, Pastel, Drawing, Watercolor, Scherenschnitte (papercutting), Collage, Pen & Ink, Stained Glass, Mixed Media, Fiber Art, or Fine Art Prints.

Size & Weight Limitations (including frame): Artwork should not exceed 45 inches in any direction, exceed 6 inches in depth or weigh over 20 lbs. This is due to the limitations of the display panels. To ensure that there is space enough to accommodate all entrants, the Artist should refrain from submitting more than three (3) large panel-sized paintings.

Diptych or Triptych: A diptych or triptych will be considered one entry and must meet the measurement guidelines for one piece.

Presentation: All Competition works on paper must be framed. For glazing, clean and unscratched Plexiglass is preferred. All Competition works on canvas/board must be framed, gallery-wrapped or have finished edges – no staples.

Framing: Frames should be in good condition. Mats, if applicable, should be clean and smoothly cut. Hardware and hanging wire MUST be attached firmly to the back of the piece. NO SAWTOOTH HANGERS!

Finishing: In order to promote the professionalism of the show, please ensure that the composition of all works is complete. Artwork must be varnished where applicable and completely dry prior to check-in.

Artwork that is considered unfinished or not “ready to hang” at check-in will not be entered in the show.

Exhibition Standards for Two Dimensional (2D) Artwork – Sales Gallery & Holiday Art

Mediums: The same mediums as for Competition entries. In addition, giclee, prints and reproductions are permitted but must be so identified.

Size & Weight Limitations: Artwork should not exceed dimensions of 24" x 30" (frame excluded) or weigh over 20 lbs.

Diptych or Triptych: A diptych or triptych will be considered one entry and must meet the measurement guidelines for one piece.

Presentation, Framing & Finishing – Hanging Art: The same requirements as for Competition entries.

Presentation & Finishing – Bin Art: Artwork placed in bins must be enclosed in a clear cellophane or similar archival sleeve. No frames, hangers, or wires. Mats, if applicable, should be clean and smoothly cut. Finishing has the same requirements as for Competition entries.

Artwork that is considered unfinished or not "ready to hand or place" at check-in will not be entered in the show.

Exhibition Standards for Three Dimensional (3D) Artwork

Mediums: Glass, Ceramic, Metal, Wood, Textile and Mixed Media.

Size & Weight Limitations: Artwork should not exceed 45 inches in any direction or weigh over 20 lbs.

Presentation, Framing and Finishing: For hanging Three-Dimensional (3D) art, the same criteria as for Two-Dimensional (2D) artwork applies – see the appropriate section for Competition or Sales Gallery.

There will be a variety of pedestals, shelves, and display cases; however, oversized works or works with special display requirements must be installed by the Artist and prior arrangement for its placement made with the Art Show Chair/Co-chair.

Exhibition Standards for Note Cards/Journals

Artists may place original or reproduction print items for sale. Note cards should reflect an image of the artwork and be packaged in clear bags, shrink wrap or clear acetate boxes.

Exceptions to Exhibition Standards

An Artist may request an exception to these standards for one or more pieces in writing to the Art Show Chair/Co-Chair **within the 30-day period prior to check-in**. Over-sized, heavy, or unwieldy art pieces must be installed by the Artist and prior arrangement for its placement made with the Art Show Chair/Co-Chair. He/she will endeavor to place all paintings and artwork to advantage but may need to deny entry to some pieces due to space or hanging considerations. Once a piece of artwork is installed in the show, please do not change, or ask to change its location.

Artist Control Sheets & Labels

The Artist Control Sheet is an inventory tool that lists all the art pieces and prices that the Artist plans to enter in the show. An Art Check-in team member will verify the incoming artwork and place the Control Sheets in a Control Book that is maintained at the Sales Desk. The Control Sheets are numbered and sequenced as follows:

Control Sheet	Max Entries	Numbering
Competition	10	01 - 10
Sales Gallery*	20 at any given time	11 - 50
Note Cards/Journals	15 at any given time	51 - 80
Holiday Art	8 at any given time	81+

**Limited to five (5) hanging pieces*

The Artwork Label provides the details (artist, title, medium, price) of each art piece to the viewer. The information on the label must match the information on the Control Sheet entries and numbering scheme. The Artwork Control Number is in the format of #####-## where the first four (4) numbers are the Artist's Member ID, and the last two (2) numbers are the Artwork ID.

For example, if Mary's Member ID is "1234," her first Competition entry will have an Art Show Number of 1234-01; her first Sales Gallery entry will have an Art Show Number of 1234-11; and should she decide to sell Note Cards, her first note card entry will have an Art Show Number of 1234-51.

An Art Check-in team member will attach the label to the artwork as follows:

- Two-Dimensional (2D) or Three-Dimensional (3D) Hanging Artwork: The artwork label is attached on the bottom right corner of the artwork frame.
- Two-Dimensional (2D) Bin Artwork: The artwork label is attached to the upper right corner of the artwork.
- Three-Dimensional (3D) Standing Artwork: The artwork label is attached to the bottom of the piece or as viable, but clearly visible.
- Note Cards/Journals: The artwork label is attached to the back of the product or sleeve.
- Holiday Art: The label is attached depending on the type of entry as above.

Back Labels: Artists will need to place a label on the back (bottom for standing art) of each art piece to include the Artist's Name and the Title of the Artwork.

ART SHOW EVENT

Our objective is to have an entertaining and interesting art exhibition for our viewers. The show will attract many visitors, so we try to display a broad representation of artistic form, style, and media in the hope that this will provide to the viewer an enjoyable and educational experience.

Judging Criteria

One or more judges will be invited to evaluate the artwork submitted in Art Categories. Generally, Competition artwork will be judged based on the following elements of artistic expression: Creativity and Originality; Composition and Design and Visual Appeal.

During the judging process, venue doors will be closed to SBPC members and the public. The Art Show Committee Chair, Co-Chair and/or the SBPC President (or designee) may be present but will not be involved in the judging process. The decisions of the judge(s) are final.

Awards

The following Ribbon Awards will be made in each Art Category: First Place, Second Place, Third Place & Honorable Mention. Patron Ribbons will be given to Artists whose work has been selected for purchase by a participating Patron of the Arts at the Patron Day event. The Mayor's Choice Ribbon will be given to the Artist whose work catches the eye of our Mayor or his/her representative. The Viewer's Choice Ribbon (awarded at the year-end meeting) will be given to the Artist whose work receives the most votes from visitors to the Art Show.

Ribbon and Monetary awards for the current year will be made for artwork selected as follows:

Best of Show - \$300

First Merit - \$200

Second Merit - \$100

From time to time, other awards may be sponsored by the SBPC or a benefactor. See Specialty Awards in the Appendix for details of the current year opportunities.

Art Categories

The following guidelines were written to assist Artists in choosing the right Art Category for the competition. See also the article on the Novice Category on page 3.

All Art Categories are Two-Dimensional (2D) with the exception of the Clay Art, the Three-Dimensional (3D) and the Novice (which may have entries in a 3D format) Categories.

The Art Show Chair/Co-Chair will select a team to double-check categories and reserves the right to place an Artist's work in the category deemed most appropriate. There must be a minimum of three (3) artists and six (6) art pieces entered in each Art Category. If this criterion is not met, the artwork will be placed in another Art Category that best represents the subject matter.

1. **Abstract:** Artwork that does not depict a person, place, or thing in the natural world. The Artist uses color, shapes, brushstrokes, forms and lines to create a composition.
2. **Animals:** Artwork where the subject matter is one of the six (6) main classes of animals: mammals, birds, fish, reptiles, amphibians, or invertebrates.
3. **Black & White:** Artwork that is created only with shades and tints of black and white.
4. **Clay Art:** This category encompasses any fine art sculpture made with baked, air-dried or fired clay or ceramics.

5. **Floral:** Artwork that depicts an Artist's rendering of flowers or other plant life in a painting.
6. **Flow Art:** Artwork that is created by using a variety of techniques with free-flowing mediums to create patterns of aesthetic value. Non-representational artwork using the acrylic flow technique or alcohol ink medium will be placed in this category.
7. **Genre:** Artwork that depicts scenes in everyday life – ordinary people doing ordinary things. For example, people shopping at an outdoor market, children playing, or a couple dancing. The venue might be set in a city, the countryside or indoors.
8. **Landscape:** Artwork that depicts natural scenery, such as mountains, valleys, sky, trees, gardens, lakes, rivers, and forests, especially where the main subject is a wide scenic view. The subject matter may also include a structure, people, or animals.
9. **Miniature:** Artwork that has a maximum size of 5" x 7" (excluding mat and frame).
10. **Mixed Media:** Artwork in which more than one medium or material has been used. Two-dimensional mixed media art is considered "flat" and only has the two dimensions of length and width. It does not possess depth; however, the surface can have texture. If the material protrudes (breaks the plane of the surface), it is considered three-dimensional.
11. **Novice:** This category showcases the work of an individual who is new to art or art shows. The Artist may present a subject from any Art Category.
12. **Portrait:** Artwork that represents one or more particular individual(s), usually intended to capture their likeness or personality. This category also includes figures which is the depiction or representation of the human body.
13. **Still Life:** Artwork depicting stationary, inanimate item(s).
14. **Structural:** Artwork that depicts a dominant building, motor vehicle, plane, train, or boat (not in water) or detailed elements found in architecture and other inanimate, mechanized parts.
15. **Three Dimensional (3D):** Artwork that has height, width and depth and can be viewed from multiple sides and at different angles. It is not flat like 2D paintings and drawings. The art is created by manipulating various materials into objects, characters, or scenes. This category includes enameled work, leaded glass, assemblages (created in a 3-D format) and sculptures. Art pieces should not exceed 45 inches in any direction.
16. **Waterscapes:** Artwork that depicts oceans, seas, rivers, and other large bodies of water, as well as maritime subjects – sailors, naval battles, ports, and boats. These paintings focus on water as the primary subject, sky or land may not necessarily be included.

Holiday Art

This year's Art Show will feature a special section of themed art related to Christmas and the winter holiday season. The artwork may be paintings or sculptures, sized 16" x 20" or smaller, note cards, ornaments, or other small artworks. The subjects may be traditional Christmas images such as Santa Claus, Christmas trees, Angels, Nativity and so on. The subjects may also be related to Hanukkah, Kwanzaa or the winter season (snowmen, snow scenes and so on).

ARTIST INFORMATION

Artist Registration and Check-in

There will be two (2) reserved parking spaces in front of the Hales Center for temporary parking while artwork is unloaded. Hand trucks will be available, if needed.

*To expedite the Check-in process, Artists will be asked to complete the Art Show Registration Worksheets and the Artist's Memo of Understanding (see Appendix for copies) and pay the entry fee **by September 13th**.* An online registration process will be used to collect the information and payment. Artists who do not have access to internet service or prefer another payment method may complete the forms and submit them with a check to Art Show Registration. Artist Control sheets and Artwork Labels will be pre-printed for participating Artists and available at Artist Check-in.

Artists will need to:

1. Review the Art Show Registration Report that he/she will receive on completing registration and ensure that the titles, prices, media (if applicable), category, size and story card (if applicable) are complete and accurate. Report any corrections to Art Show Registration by September 20th so Artist Control Sheets and Artwork Labels are up-to-date at Check-in.
2. Ensure hanging artwork meets exhibition standards and back labels are affixed.
3. Place artwork on the appropriate tables for the Art Check-in Team Members to check-in. There will be two (2) check-in areas. One for Competition and another for other types of entries (Sales Gallery, Note Cards/Journals and Holiday Art). Please plan accordingly.

Awards Reception

All Artists who have artwork entered in the Art Show, SBPC members, sponsors and friends are invited to a reception on the Friday evening before the show opens. The Art Show Reception begins at 6:00 pm and the Awards Ceremony begins at 7:00 pm. These events will be held at the Hales Center located at 147 McIver Street, Sanford, NC 27330. No food or beverages will be served. Attendees may bring bottled water.

Artist Check-out

Both Artists and Purchasers will be picking up artwork on Art Check-out Day. Artists will need to:

1. Collect unsold work from bins, panels and displays. For easier check-out, the artist may remove the Artist Labels from hanging or display art and bring them to the Check-out Desk(s) which will be set up alphabetically.
2. Ensure all competition works sold during the show are picked up by their purchaser. Remain or return, as needed, to pick up uncollected artwork. The Art Check-Out Team will make every effort to contact the purchaser for pick-up; however, the Artist has the final responsibility for removal.
3. Assist with the tear-down and clean-up process (storing Hales Center tables, benches and chairs; breaking down and packing SBPC signage, show supplies and equipment; sweeping and removing trash; and returning the Hales Center to its original condition).

Note: All artwork must be picked up on Art Check-Out Day. The Artist may select a proxy to pick-up unsold (and sold but undelivered) artwork. If artwork is not picked up on Art Check-Out Day, a fine of \$50 will be levied.

Delivery of Paintings

Competition artwork must remain on display for the duration of the Art Show. A patron/art purchaser will need to pick-up their competition purchases by the close of Art Check-out Day. However, a patron/art purchaser may forget or request the Artist to deliver their artwork. In this event, the Artist will need to be prepared to collect and deliver the purchases. Generally, this delivery service is offered only to residents of Lee County unless special arrangements are made with the Artist.

Sales, Commissions & Payment to Artists

The SBPC will act as an agent on behalf of the Artist and handle all purchases, retaining 20% of the sale price as a commission on competition and gallery sales (excludes note cards/journals and holiday art). Payment to Artists will be made as soon as practicable following the close of the show. The Artist will also receive a Sales Report detailing the artwork sold, the purchaser and the commission calculations.

If an Artist feels there is an error, notify the Treasurer as soon as possible and a review will take place within a reasonable time frame. Checks and Sales Reports will be mailed to the Artist's address of record.

Disclaimers

Entries will be handled with the greatest care; however, the SBPC and its Art Show co-sponsors will not be responsible for loss or damage from any cause. The submission of art to the exhibition shall imply an agreement on the part of the artist to the conditions set forth in the prospectus. The Artist consents to the use of his/her name and artwork image(s) for purposes of promotion and advertisement by the SBPC.

2022 ART SHOW CALENDAR

Day	Date	Hours	Event
Monday	09-26	11 am to Completion	Art Show Set-up Day
Tuesday	09-27	10 am to 6 pm	Art Check-in Day
Wednesday	09-28	9 am to 11 am	Art Check-in
Wednesday	09-28	11 am to Completion	Art Hanging & Display
Thursday	09-29	9:30 am to 5 pm	Art Judging
Friday	09-30	9:00 am to 2 pm	Patron of the Arts Event
	09-30	2:00 pm to 5 pm	Ribbon Placement
	09-30	6:00 pm to 7:00 pm	Art Show Reception
	09-30	7:00 pm to 9 pm	Awards Presentation
Saturday	10-01	10 am to 6 pm	Art Show Open to the Public
Sunday	10-02	1 pm to 6 pm	Art Show Open to the Public
Monday	10-03	11 am to 6 pm	Art Show Open to the Public
Tuesday	10-04	11 am to 5 pm	Art Show Open to the Public
Wednesday	10-05	11 am to 5 pm	Art Show Open to the Public
Thursday	10-06	11 am to 5 pm	Art Show Open to the Public
Friday	10-07	11 am to 6 pm	Art Show Open to the Public
		6 pm to 9 pm	Art after Dark Event
Saturday	10-08	10 am to 4 pm	Art Show Open to the Public
		4 pm to 8 pm	Patron Pick-up & Artist Check-out
Sunday	10-09	9 am to 11 am	Patron Pick-up & Artist Check-out
		10 am to Completion	Art Show Tear Down & Clean-up

2022 ART SHOW APPENDIX

[2022 Specialty Awards](#)

[2022 Artist Memorandum of Understanding \(MoU\)](#)

[2022 Art Show Registration Worksheets](#)



2022 Specialty Awards

Have you considered trying for one of the following awards at this year's Annual Art Show? Here is a brief statement on what the judges will be looking for.

Art Reimagined Award: Chris Dalton sponsors this award to inspire other artists to work with unconventional materials. The artwork considered for this award will be an original piece made with mostly found, reclaimed, recycled, repurposed, vintage, or upcycled objects.

Best Frame Award: Marsh Asbill from The Hobby Shop sponsors this award but declines to judge as many Art Show entries are framed in his care. The Art Show judges will choose an art piece whose frame will not only complement the colors in the painting but the subject matter in terms of theme, style or mood. Artist-made frames are very strong contenders.

Don Stacy Expressionist Award: Beverly Brookshire sponsors this award in memory of her mentor, Don Stacy. She was a student of his and painted at his studio in Union Square, NYC. The artwork chosen for this award will be a piece that best portrays Expressionism. An Expressionist painting can be recognized by the artist's use of non-accurate images to express his/her inner mind and emotions. The use of vivid colors, sometimes paints right from the tube; strong brush strokes; and at times, the inclusion of foreign objects (collage) are also characteristics of an Expressionist piece.

Mayor's Choice: Mayor Chet Mann selects this award. The Mayor chooses an art piece that speaks to him personally. He is drawn to landscapes, figures and other subject matter that are reminiscent of the places, people, or experiences in his life.

Peer Choice: Doris Gulley sponsors this award. The selection is made by SBPC members who cast their vote for a Competition art piece that they feel represents the artist's personal best.

Preserving Our Traditions Award: The Lee County Arts Council sponsors this award in the category of Clay Art because pottery has such a rich heritage in Lee County. The art piece considered for this award will be a carefully crafted three-dimensional piece demonstrating the artist's mastery of the medium and the aesthetics of glaze and finish.

President's Choice: President Angela Hilliard selects this award. The award is chosen at the discretion of the President; the selection is based on the appeal and professionalism of the artwork, not just the subject matter that is presented.

Viewers' Choice: Visitors to the art show cast their votes for their favorite art piece. We never know what will strike their fancy.



2022 Memorandum of Understanding

This is an agreement between the Sanford Brush & Palette Club ("SBPC") and the below-named person ("Artist") for the 2022 Art Show & Sale held October 1-8 at the Bob E. Hales Center.

Artist shall comply with the following requirements:

1. Artist will read and adhere to the rules and guidelines described in the SBPC 57th Annual Art Show Prospectus. The Artist or the artwork that does not comply will not be eligible to participate.
2. Artist's Ethical Standard: Artist is responsible for the legal and ethical integrity of their artwork. Artist understands that an artwork may be rejected by judges if, in the judges' opinions, the artwork appears to be derived from another's art (including copyrighted or public domain works). Artist warrants that his/her work is their own creation and does not plagiarize the work of others, nor infringe upon the copyrights of artists or other entities.
3. Artist understands that this is a judged competition, and the decisions of the judge(s) are final.
4. Artist agrees to a 20% commission paid to or withheld by the SBPC based on the invoice sale amount of the artwork sold. There are no commissions collected on items in the Note Card category.
5. Artist grants permission to SBPC to take photographs of artwork and use them and his/her name for promotional activities, marketing materials and on websites belonging to the SBPC.
6. Artist understands that the SBPC cannot insure artwork or equipment or be responsible for any damage, loss or theft.
7. Artist will be responsible for the delivery of artwork to and from the event site in a timely manner. Artist may select a proxy to pick-up unsold (and sold but undelivered) artwork at the designated time following the close of the show. Artist understands a fine of \$50 applies in the event of non-compliance.

Agreed and Accepted:

Artist Name (please print)

Artist Telephone (cell preferred)

Artist Signature

Date

Name of Proxy (please print)

Proxy Telephone

2022 Art Show Registration Worksheet

Please Print Clearly

This worksheet is to help artists prepare their entries for the Annual Art Show. There will be an online registration option that will open July 1, 2022 and close September 13, 2022. For those who may prefer a paper enrollment process, artists may complete these worksheets (and story card information) and mail them, together with the 2022 Artist Memorandum of Understanding and a check for the \$10 entry fee to SBPC Art Show Registration, 1212 Radcliff Dr., Sanford, NC 27330.

Paper entries must be received by September 13th so please plan accordingly. All entries (online or paper) will be uploaded into a software application and a report emailed or mailed to the artist. The artist will have until September 20, 2022 to report any corrections or changes.

Artist ID:	First Name:	Last Name:
Telephone:		Email:
Proxy Name (alternate person for art pick-up):		Proxy Telephone:
# Competition Entries (Max=10):		Preferred Check-in Date/Time: <input type="checkbox"/> 10:00 am Tuesday, September 27 <input type="checkbox"/> 11:00 am Tuesday, September 27 <input type="checkbox"/> 12:00 pm Tuesday, September 27 <input type="checkbox"/> 1:00 pm Tuesday, September 27 <input type="checkbox"/> 2:00 pm Tuesday, September 27 <input type="checkbox"/> 3:00 pm Tuesday, September 27 <input type="checkbox"/> 4:00 pm Tuesday, September 27 <input type="checkbox"/> 5:00 pm Tuesday, September 27 <input type="checkbox"/> 9:00 am Wednesday, September 28 <input type="checkbox"/> 10:00 am Wednesday, September 28
# Gallery Entries (Max = 20):		
# Note Card/Journal Entries (Max = 15):		
# Holiday Art Entries (Max = 8):		

General Guidelines

- **Category:** Review the category descriptions to be sure that the artwork is an appropriate fit. Some pieces may be a fit for more than one category. If needed, consult with the Art Show Chair about placement.
- **Title:** Titles must be unique. Multiple items may not have the same title. For example, if there are 3 note card entries with the same title, affix a number to the end of each title. Consider how much space is available on the Artwork Labels when deciding on a title. Lengthy titles may be re-sized or abbreviated.
- **Medium:** Describes the material that is used to create the art. For example, oils, clay, acrylics, watercolor. If the work is made of 2 or more mediums, it is called Mixed Media. This does not mean that it must be placed in the Mixed Media category, although it may be appropriate to do so.
- **Placement:** For the Sales Gallery, information is requested as to whether the piece is to be hung, placed in a bin or in a display case. When completing the Sales Gallery section, list the hanging art first, followed by the bin art and then the display art.
- **Size:** Enter the size to the nearest whole inch. The convention is that the size given for a piece of art is that of the actual painting (unframed). The first measurement is the horizontal width, and the second is the vertical height. The third measurement, which is the depth is only given if the artwork is particularly deep (such as a 3-D piece or a sculpture).

**Art Show Registration Worksheet
Competition Entries**

#	Title	Price	Medium	Category	Width	Height	Depth	Story (Y/N)
#01								
#02								
#03								
#04								
#05								
#06								
#07								
#08								
#09								
#10								

Do any of the entries have more than one (1) piece? State which entry and how many pieces: _____

For story cards, prepare your story or stories on a separate sheet of paper and include the Entry Number and Title.

**Art Show Registration Worksheet
Sales Gallery Entries – Page 1**

#	Title	Price	Medium	Placement*	Width	Height	Depth
#11							
#12							
#13							
#14							
#15							
#16							
#17							
#18							
#19							
#20							
#21							
#22							
#23							
#24							
#25							

*Placement – Hanging (max = 5), Bin or Display; Limit = 20 items in total

Do any of the entries have more than one (1) piece? State which entry and how many pieces: _____

**Art Show Registration Worksheet
Sales Gallery Entries – Page 2**

#	Title	Price	Medium	Placement*	Width	Height	Depth
#26							
#27							
#28							
#29							
#30							
#31							
#32							
#33							
#34							
#35							
#36							
#37							
#38							
#39							
#40							

*Placement – Hanging (max = 5), Bin or Display; Limit = 20 items in total

Do any of the entries have more than one (1) piece? State which entry and how many pieces: _____

Art Show Registration Worksheet
Note Card/Journal Entries

#	Title	Price
#51		
#52		
#53		
#54		
#55		
#56		
#57		
#58		
#59		
#60		

#	Title	Price
#61		
#62		
#63		
#64		
#65		
#66		
#67		
#68		
#69		
#70		

Limit – 15 items

**Art Show Registration Worksheet
Holiday Art Entries – Paintings/Sculptures**

P#	Title	Price	Medium	Placement	Width	Height	Depth
#81							
#82							
#83							
#84							
#85							
#86							
#87							
#88							

Holiday Art Entries - Note Card/Ornaments/Small Artworks

#	Title	Price
#89		
#90		
#91		
#92		

#	Title	Price
#93		
#94		
#95		
#96		

Limit – 8 items in total